

NOTICE TO BIDDERS FOR ELECTRICAL SERVICE

Notice to Bidders

Notice is hereby given that sealed bids will be accepted by the Jacksboro ISD until 2:00 p.m. Monday, September 13, 2010 to serve as the school district's ELECTRICAL UTILITY SERVICE PROVIDER.

Rates and service are to begin June 1, 2012.

Jacksboro ISD reserves the right to reject any and all bids, to waive any informality in bids, or to accept in whole or in part such bid as may be deemed in the best interest of, and the most advantageous to the school district. Bids that are not received before the advertised time will not be accepted and will be returned unopened.

Faxed bids will not be accepted.

All bid proposals should be sealed and submitted to:

Jacksboro ISD
Christy Thomas
119 N 4th St
Jacksboro, TX 76458

For more information or a bid packet, please contact Christy Thomas, Business Manager at (940) 567-7203 or thomasgc@jacksboroisd.net.

Jacksboro ISD

Request For Proposal

***ELECTRICITY SUPPLY &
ASSOCIATED SERVICES***

August 16, 2010

Prepared by
Christy Thomas
119 N 4th ST
Jacksboro, Texas 76458

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Request for Proposal – Jacksboro ISD

Statement of Purpose

The Jacksboro ISD Electricity Services RFP has been developed to enable Jacksboro ISD to procure electricity and associated services from the deregulated Texas electricity market when it opens to competition on June 1, 2012 for the sites included in this proposal.

Jacksboro ISD seeks an energy supplier that is prepared to work with Jacksboro ISD in a close working relationship for the ongoing supply of electricity. The pricing options submitted by respondents to this RFP for these services must be competitively priced and offer ongoing value to Jacksboro ISD.

Jacksboro ISD is issuing this RFP for the electricity services to satisfy the internal purchasing requirements of Jacksboro ISD.

Background

Jacksboro ISD is an educational institution providing quality learning services from K to 12 within and across the city boundaries of Jacksboro ISD. Christy Thomas is responsible for ensuring that the electricity services are provided to the entire Jacksboro ISD'S sites in a safe, reliable and financially responsible manner. Key objectives for this group are to minimize energy costs across all campuses and to maintain a close working relationship with energy suppliers.

Within Jacksboro ISD there are 4 sites. These have all been included within the RFP. The sites include an elementary school, middle school, high school and various other infrastructure of Jacksboro ISD.

Jacksboro ISD is seeking an energy supplier that will assist Jacksboro ISD to achieve its cost reduction, and energy budget and energy conservation management objectives. The decision making authority for selecting an energy supplier for Jacksboro ISD'S sites rests with the Jacksboro ISD School Board. Christy Thomas, Business Manager, is responsible for completing the analysis of responses to the RFP and making recommendations for a Retail Electric Provider (REP) to be awarded the energy supply contract for Jacksboro ISD.

Request for Proposal – Jacksboro ISD

RFP Administration

The response to this RFP for electricity supply and associated services should be addressed to Christy Thomas at 119 N 4th St Jacksboro, Texas 76458 by 2 p.m. on **September 13, 2010**.

Notice of this RFP has been advertised in the Jacksboro newspaper in line with Jacksboro ISD’S purchasing requirements.

Any queries relating to this bid should be directed to Christy Thomas via email to thomasgc@jacksboroisd.net.

Energy Overview

This RFP covers a total of 4 sites located in Jacksboro, Texas.

The available details of Jacksboro ISD’S sites and historical energy usage and electricity demands are attached in appendix (in electronic format)

The usage details are consistent with Jacksboro ISD’S typical energy usage or atypical that indicate a reason for estimated variances. Factors that are likely to influence Jacksboro ISD’S future energy usage include: **New construction of facilities**

Jacksboro ISD SUMMARY OF SITES INCLUDED

Site Name	Site Location	ESI ID
Jacksboro High School	1400 N Main	
Jacksboro Elementary School	1677 N Main	
Jacksboro Middle School	117 N 4 th St	
Jacksboro Administration	119 N 4 th St	

Request for Proposal – Jacksboro ISD

Assessment Process

The review of RFP will determine the Retail Electric Provider (REP) most capable of delivering the best overall value to Jacksboro ISD, consistent with the requirements herein and as evidenced by the Respondent's past performance history in providing the type and scope of services required within this RFP.

Respondents will be assessed against the following criteria:

- Their level of experience in retailing natural gas or electricity sales within the State of Texas. References, case studies, and other verifiable documentation of experience will be utilized where they are provided.
- Their capabilities relating to the management of their operations including corporate assets, customer base and extent of retail operations including the resources and technologies that enable them to bring value to their customer base.
- The pricing options submitted will be assessed in terms of matching Jacksboro ISD'S pricing requirements, and will assess pricing over the total period of the proposed energy services contract.
- The ability of the Retail Electric Provider to provide an Energy Audit on an existing school within Jacksboro ISD.
- Anything above and beyond the commodity contract that potentially impacts the classroom, teachers or students will be considered.
- Their approach and demonstrable performance in the area of Customer Care.
- Their level of commitment to ensuring ongoing future value for Jacksboro ISD'S is maximized over the life of the energy services contract.

Selection Process

Qualifications of REPS will be assessed against criteria listed in the previous section.

The awarding of the Jacksboro ISD'S electricity supply contract will be made to the Respondent providing the best overall value consistent with Jacksboro ISD'S requirements for the provision of the services identified within the RFP.

Negotiations on risk management strategy and pricing targets shall be conducted with the selected respondent and they will be deemed the selected REP.

If Jacksboro ISD and the selected REP can not agree on terms for a contract, Jacksboro ISD shall enter into negotiations with one of the remaining REP respondents.

Request for Proposal – Jacksboro ISD

Should Jacksboro ISD determine in writing and at its sole discretion that only one REP respondent is fully qualified, or that the nominated REP respondent is clearly more highly qualified than the others under consideration, a contract maybe negotiated and awarded to that REP.

Supplier Qualifications

The qualifications and operational capabilities of prospective energy suppliers are fundamental criteria which Jacksboro ISD will assess in selecting a preferred REP. Jacksboro ISD is seeking an experienced energy supplier that is fully committed to the Texas energy market and to assisting customers to maximize the benefits from electricity deregulation. Provide details of claims that support your company’s capabilities against the following criteria;

- Robustness & Experience – provide details on the size of your organization and experience working with other School Districts in TX.
- Service Management & Customer Care – provide details of any service management examples supplied to Jacksboro ISD or similar type customers.
- Electricity Distribution - provide details which demonstrate your company’s understanding and involvement with distribution and delivery systems.
- Energy Conservation - provide examples, including financial and non-financial benefits delivered to your customers.

Pricing Objectives

Prepare pricing options for a one (1) year and two (2) year term fixed price which includes all associated cost regarding the purchase and delivery of energy. Jacksboro ISD will consider other pricing options that offer value and allow ongoing flexibility. REPS should specify whether the supplied pricing has (i) an acceptance period or (ii) is subject to confirmation.

Added Value

Jacksboro ISD has a strong commitment to ensuring all of the associated campuses utilize energy in an efficient and cost effective manner. Describe the energy management and energy conservation measures that your company can make available to Jacksboro ISD.

Customer Care

Ongoing support and service management is an important requirement of the energy services package covered by this RFP document. Jacksboro ISD wishes to ensure that service levels do not deteriorate as a result of having to purchase electricity in a de-regulated environment. The service component from REP’s responses will play a significant part in differentiating potential energy suppliers. Provide details of the level of customer care that will be provided to Jacksboro ISD.

Request for Proposal – Jacksboro ISD

Billing

Accurate, timely, easily understood electricity billing, and payment plans are an essential requirement. Provide details of your billing systems and payment plans that will ensure accuracy of pricing between your company and Jacksboro ISD.

Appendix

LETTER OF AUTHORIZATION FOR THE

REQUEST OF HISTORICAL USAGE INFORMATION

Date: _____ Expiration Date: _____

LIST TDU (List TDUs that apply to request)

- Oncor CenterPoint Sharyland
- AEP TNMP Entergy Texas

Please accept this letter as a formal request and authorization for the above referenced Transmission Distribution Company (TDU) to release energy usage data, including kWh, kVA or KW, and interval data (if applicable) at the following location(s) to. This information request shall be limited to no more than the most recent 12-month period of service.

Service Address

ESI Number (found on bill)

Please forward usage and load information in electronic (Microsoft Excel) format to:

E-mail:

AUTHORIZATION

I affirm that I have the authority to make and sign this request on behalf of my company for all ESIDs that are associated with this request.

(Signature)

(Company)

(Name, printed)

(Billing Street Address)

(Title)

(City, State, Zip Code)

(Email Address)

(Telephone Number)